**THE UNIVERSITY OF MELBOURNE**

**Researcher Development Schemes**

**Melbourne Research Fellowships (Career Interruptions) Program**

# Final Report

All researchers who are awarded a Melbourne Research Fellowship are required to submit a report in accordance with the conditions under which the award was made. The completed report should be signed off by the appropriate Head of Department or equivalent. Please ensure all sections are completed and submitted electronically via [ric-internalgrants@unimelb.edu.au](mailto:ric-internalgrants@unimelb.edu.au).

**Fellowship Details**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | | |
| School/Department |  | | |
| Telephone |  | | |
| E-mail |  | | |
| Year of Award |  | Themis Agreements # |  |
| Date Completed |  | SmartyGrants application # (if applicable) |  |
| Details of any variations |  | | |
| Detail any external collaborators/partners |  | | |

**Fellowship Summary**

Please provide an overview (approx. 200 words) of the aims, activities and outcomes of the fellowship. This summary may be reported to relevant University committees and should be in plain language.

**Final Report (2-3 pages)**

**Major Research Project:** Focus, key questions, approach (methodology), and findings/outcomes to date.

**Communication of Results:** Please list publications (submitted, accepted or published), conference presentations, workshop presentations, department seminars, media items produced during the Fellowship.

**External Grants and Fellowships:** Please list any external grants or fellowships applied for over the year, and outcomes if known.

**Engagement in Broader Research Linkages in the University:** Please discuss, e.g. higher degree supervision, guest lectures, teaching, professional development courses attended.

**Benefits of Award:** Please discuss what you regard to be the benefits of the Fellowship in terms of your career and future employment prospects. Please clarify any problems encountered or limitations of the Program.

**Head of Department Report**

The host department is also required to provide a short paragraph outlining how the resources were expended, the benefits the fellow has brought to the department, benefits of the mentorship, and any possible improvements to the fellowship program.

**Authorisation**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Lead CI signature |  | Date | |  |  |
| HoD signature |  | | | |
| HoD name |  | Date |  | |
| HoD position |  | | | |

Please note that this report is received by RIC on behalf of Chancellery (Research) and may be submitted to the relevant Pro Vice-Chancellor for review.