**THE UNIVERSITY OF MELBOURNE**

**2024 Melbourne Research Fellowships (Career Interruptions) Program**

**Referee Report Template**

**INSTRUCTIONS FOR REFEREES**

Applications and Referee Reports due:

**3pm Tuesday 13 June 2023**

Dear Referee,

Thank you very much for your assistance in providing a reference for this applicant.

The University of Melbourne is inviting applications for appointment under the Melbourne Research Fellowships (Career Interruptions) Program. The Program enables eligible researchers who are University of Melbourne staff, without a continuing research position, to enhance or re-establish their academic research careers following a substantial disruption. Full details of the Program are available on [our website](https://sites.research.unimelb.edu.au/research-funding/researcher-development-schemes/melbourne-research-fellowships).

Researchers applying to the scheme must demonstrate that their research career has been severely interrupted, delayed or otherwise constrained by circumstances such as acute or chronic illness (physical or mental), child rearing or primary responsibility for the sustained care of a dependent family member.

The Fellowships Committee is seeking a frank and confidential assessment of the applicant in the context of this Program.

Please complete the requested referee report on the following page and attach any further supporting comments you may have. **Submit as a single PDF file via email by**

**3pm on Tuesday, 13 June 2023**.

**Email:** [res-devschemes@unimelb.edu.au](mailto:res-devschemes@unimelb.edu.au)

**Subject** & **file name**: 2024 MRF-CI Referee Report – *APPLICANT SURNAME*

Please additionally feel free to contact our office via the provided email address if you are not able to provide the requested reference, or if your referee report is likely to be delayed.

Regards,

Committee,

**Melbourne Research Fellowships (Career Interruptions) Program**

**The University of Melbourne**

**APPLICANT DETAILS**

|  |  |  |  |
| --- | --- | --- | --- |
| **Title** |  | **Full Name** |  |

**REFEREE DETAILS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Title** |  | **Full Name** | |  | |
| **Position** | |  | | | |
| **Organisation** | |  | | | |
| **Phone** | |  | **Email** | |  |
| **Relationship to Applicant, and over what time period** | |  | | | |

**REFEREE REPORT**

*Please provide approximately 100-200 word responses for the following:*

|  |  |  |  |
| --- | --- | --- | --- |
| **Track record of the applicant, relative to opportunity** | | | |
|  | | | |
| **Nature and extent of the career interruption or impediment, in the context of the objectives of this Program** | | | |
|  | | | |
| **Likelihood that the Fellowship would enable the applicant to re-establish or enhance their career and improve their research track record substantially to compete more effectively for academic employment** | | | |
|  | | | |
| **Appropriateness of the project or proposed use of the fellowship to be successful in significantly enhancing the research career of the applicant** | | | |
|  | | | |
| **Capacity of the applicant to make a significant contribution to the academic life of the host department and faculty/school** | | | |
|  | | | |
| **Signature** |  | **Date** |  |