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| Postal address:  Level 4, 161 Barry Street, Carlton, 3053, VIC | Phone:  9035 8317 |

International Grants Accelerator Program: Travel Grant Request

To help support international research grant applications through the development of ongoing partnerships, the 2022 [International Grants Accelerator Program](https://sites.research.unimelb.edu.au/research-funding/researcher-development-schemes/IGAP-funding) is providing the opportunity to apply for travel funding to visit international funding agencies and/or collaborators, or to support their visit to the University.

A total of up to ten travel grants are available for academic staff, with up to a further two travel grants available to support professional staff. Applications for travel funding are strongly encouraged from research staff and professional staff across all disciplines, including HASS disciplines.

Eligible applicants include those who have not received travel funding from the previous grants accelerator program (US GAP), and who have not led a successful application to the external funding organisation of interest.

To apply for a travel grant, please complete this form and seek approval from your Academic Division. Finalised applications are to be returned to Blake Plowman (Research Partnership Leader (USA), blake.plowman@unimelb.edu.au) by 5pm Friday 28 Oct 2022.

Applications will be reviewed by an internal selection committee, with final approval for all travel grants provided by Professor James McCluskey AO, Deputy Vice-Chancellor (Research).

All applications should demonstrate a defined plan of proposed activities and include a description of the expected impact of the travel funds on future plans. Applications led by the University, as well as activities leading to funded consortium activities, are highly regarded, as are applications from ECRs.

Review criteria include:

* Potential for the travel grant to strengthen the competitiveness of the external grant application
* Potential to develop or strengthen relationships with funding agencies and/or collaborating organisations leading to a funded proposal
* Alignment with Academic Division research priorities
* Alignment with University research priorities

Adherence to respective equality, diversity and inclusion (EDI) policies are a core feature of this program, to ensure that all participants can do their best work, thrive and succeed. This application must demonstrate a commitment to EDI by highlighting meaningful steps taken by the lead applicants to implement equitable practices for team recruitment and to foster an environment that values, supports and respects a diverse range of views, knowledge and experiences. Applicants should consider EDI as it applies to gender diversity, race/ethnicity, Indigeneity, disability, sexual orientation, career stages and sectors. The meaningful integration of all members in the proposed project team is required, with concrete measures put in place to support their integration and development, where appropriate.

For further details please refer to the International Grants Accelerator Program [guidelines](https://sites.research.unimelb.edu.au/research-funding/researcher-development-schemes/IGAP-funding), or contact Blake Plowman on 9035 8317 or blake.plowman@unimelb.edu.au.

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| 1. General details | | |
| University of Melbourne Lead Contact | **Name:** |  |
| **Dept/School:** |  |
| **Email:** |  |
| **Phone:** |  |
|  | **Applicant position, level and FTE** |  |
|  | **Gender:** | Woman  Man  Non-binary/gender diverse  Prefer not to say  Other: |
|  | **Do you identify as Aboriginal and/or Torres Strait Islander?** | Yes No Prefer not to say |
| Lead Academic Division at UoM |  | |
| If acting through an honorary position at UoM, please list your primary employer |  | |
| Other UoM Academic Division participation, if applicable |  | |
| Other UoM investigator/s, if applicable | Name:  Dept/School:  Name:  Dept/School:  (add more rows if necessary) | |

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| 1. Project details (For academic staff only) | |
| Funder and scheme being targeted |  |
| Estimated project duration (years) |  |
| What is the key concept/rationale of the proposal? *(~250 words)* |  |
| Is the University of Melbourne anticipated to be the lead organisation? | Yes  No. Lead organisation: |
| Other organisations or partners involved (Names of university or industry partners, if applicable) |  |

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| 1. Travel overview | |
| Describe the activities planned for the travel  *(Limit of 250 words)* |  |
| How do the proposed activities align with the University's and the Academic Division's research strengths, research priorities and research strategies?  *(~250 words)* |  |
| *Academic staff only*: How will the travel grant help to strengthen the competitiveness of the external grant application?  *(Limit of 250 words)* |  |
| *Professional staff only*: How will the travel grant help to support international grant activities at the University, and how will the information gained be shared with colleagues?  *(Limit of 250 words)* |  |

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| 1. Funding request overview\* | |
| Approximate value and currency of the external grant proposal |  |
| Funds requested from Chancellery Research and Enterprise |  |
| Funds to be provided by the Department/School |  |
| Funds to be provided by the Academic Division |  |

*\* As detailed in the program guidelines, a total of $2,500 may be requested from Chancellery Research and Enterprise, to be matched in at least a 1:1 ratio with funds provided by the Academic Division. Academic staff will be expected to submit an international grant application valued at $100,000 AUD or higher within one year of being awarded a travel grant, or funds will need to be returned.*

**Certification by Heads and Deans**

*(to be completed for all relevant Departments and Academic Divisions providing a cash contribution)*

I certify that I have reviewed the above information and that this proposal has my support.

I certify that the cash contribution details provided above (Section 4) are correct.

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| **Chief Investigator** | **Head of Department/School** | **Dean of Faculty and/or Associate Dean Research**  (*as appropriate for the required sign off delegation for your Faculty*) |
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| *I understand that University funding may be prorated if funding provided to the University of Melbourne decreases.*  *Note that this doubles as agreement to be named on the bid, which the University is required to have in writing prior to submission.* | *I support this application and confirm that the Department/School/Academic Division will provide an indicative contribution shown above in support of this application* | |
| **Name:** | **Name:** | **Name:** |
| **Position:** | **Position:** | **Position:** |
| **Signature** | **Signature** | **Signature** |
| **Date:** | **Date:** | **Date:** |