



1 OVERVIEW

- 1.1 The Marles Medal was established in 2020 to recognise excellence in research impact, complementing the Woodward Medal for research excellence. The Marles Medal, comprising two distinct medals (one in Science, Technology, Engineering, Mathematics and Medicine [STEMM], and one in Humanities, Arts and Social Sciences [HASS]) is named in honour of Ms Fay Marles AM, an alumna and the first female Chancellor of the University of Melbourne.
- 1.2 The Marles Medal recognises excellence in research impact, which may include an effect on, change or benefit to the economy, society, culture, public policy or services, health and wellbeing, the environment or quality of life beyond academia.
- 1.3 Up to two Medals are awarded annually to University of Melbourne staff in STEMM and HASS fields in recognition of the significant impact and demonstrable contribution their original research has made in the preceding ten years.
- 1.4 The award of the Marles Medal is overseen by Chancellery (Research and Enterprise) and administered by the Researcher Development Schemes (RDS) team in Research, Innovation and Commercialisation (RIC) with input from faculties.
- 1.5 The Medals are awarded on the recommendation of two distinct selection committees (one HASS and one STEMM), which comprise the Chair (Deputy Vice-Chancellor Research, or delegate) and a minimum of four senior academics. The Selection Committees recommend the recipients of the Marles Medal to the Vice-Chancellor and Deputy Vice-Chancellor (Research) (DVCR) for their endorsement.
- 1.6 The physical Marles Medals are presented to awardees during a graduation ceremony. The cash prize of \$10,000 per Marles Medal is provided by DVCR strategic funds.

2 ELIGIBILITY

- 2.1 Applicants must be members of staff of the University of Melbourne at the time of their application.
- 2.2 Honorary staff whose primary academic affiliation is the University of Melbourne are eligible to apply if they satisfy all other Marles Medal eligibility criteria and their application relates to research impact occurring in the timeframe set out below. In the scenario of a dual application for co-authored works, the co-author may have an honorary appointment to the University.
- 2.3 For 2024 applications, the demonstrated research impact must have occurred between 1 January 2014 and 31 December 2023. However, acknowledging the lead time to impact, the original research upon which the impact is based does not need to have occurred within this period.
- 2.4 Applications for the Marles Medal must include the original research upon which the impact is based. Evidence of clinical trials and research translation will be considered as evidence in the pathway to impact but are insufficient on their own to sustain an application.
- 2.5 Evidence of the original research may take the form of publication via a book, a refereed journal article or a suite of related books, patents and/or articles published electronically or in hard copy, or other creative

work published in an appropriate digital medium. Applications may include up to, but no more than, three items for review.

- 2.6 Applications must articulate and demonstrate the impact of the original research beyond the academy, which may include an effect on, change or benefit to the economy, society, culture, public policy or services, health and wellbeing, the environment, or quality of life beyond academia. Applications should provide evidence of the impact, and show clear linkages between the original research, the impact, and the specific contribution of the applicant/applicants.
- 2.7 Where an applicant's research and impact is multi-authored or teamwork, the applicant must explicitly clarify their own contribution to the original research and impact.
- 2.8 A person may not apply for both a Woodward Medal and a Marles Medal in the same year.

3 APPLICATION PROCESS

- 3.1 Members of staff who are applying for a Marles Medal must be supported in writing by a colleague with knowledge of the applicant's field ('internal support statement') and sign-off of the internal support statement must be provided by the Dean of the applicant's Faculty, the Associate Dean (Research) or the relevant Head of Department/School.
- 3.2 The internal support statement must address each of the following:
 - The nature and quality of the original research.
 - The pathway, extent, and evidence of the impact of the research.
 - The impact of the research with reference to the specific contribution of the individual Medal applicant.
- 3.3 The application must also include a written supporting statement from an independent expert who is external to the University, such as a preeminent researcher in the field or a publisher ('external support statement').
- 3.4 In the situation of research impact generated by a research team or through collaborative research, multiple members of a team/collaborators can apply for the Marles Medal based on the same original research and demonstrated impact. In the application form, each applicant must explicitly detail their individual contribution to the research, any publication(s), the research impact, and each applicant must provide their academic curriculum vitae (CV).
- 3.5 If awarded the Marles Medal, the award and prize will be shared equally across the team/collaborating members.
- 3.6 Applications submitted will not be checked by the RDS team in RIC for completeness or eligibility prior to final lodgment; this is the responsibility of the applicant. Ineligible or incomplete applications will be excluded and not considered by the selection committee.
- 3.7 Applications are to be submitted via the SmartyGrants portal. Digital access to the research work(s) under consideration is preferred. Applicants are encouraged to provide a digitised copy of publications if they can or submit a final proof version of the publication via email. If a digital copy of the work is not available, the applicant should contact the RDS team in RIC to discuss alternatives.

4 SELECTION CRITERIA

- 4.1 On the basis of the application form and attachments, supporting statements and publications provided, the Selection Committees for each Marles Medal will determine which application is considered to have made the most significant research impact.

5 EVALUATION AND ASSESSMENT

- 5.1 Applications are assessed by one of two Selection Committees depending on the nominated stream (i.e., STEMM or HASS). Both committees are appointed and chaired by a delegate of the DVCR.
- 5.2 In exceptional cases, selection committees may decide to share an award between applicants.
- 5.3 In determining the awards, preference will be given to applicants who have not previously been awarded a Marles or Woodward Medal.
- 5.4 As a reflection of the Marles Medal's significance, prestige and purpose within the University's recognition and reward system, the Selection Committee may give preference to demonstrated research impact based on original research that was undertaken at the University of Melbourne, and/or where the pathway to research impact substantially progressed while applicants held positions at the University of Melbourne.
- 5.5 If an appropriate awardee cannot be identified for one of the medals, the relevant Selection Committee may choose not to award a Marles Medal that year.
- 5.6 To avoid perceptions of conflict of interest, Selection Committee members should not also be internal supporters of Marles Medallist applicants under consideration in the same year.

6 2024 KEY DATES

March 18	Release of Guidelines and application portal
May 3 at 3 pm	Final applications due to RIC via SmartyGrants
June	Central Selection Committees meet.
July	Medallists announced (<i>subject to institutional strategic communications planning</i>)
	Medallists will be individually notified prior to the wider release of results.

7 CONTACTS

Please direct any queries regarding eligibility and compliance to res-devschemes@unimelb.edu.au