



1 OVERVIEW

- 1.1 The Marles Medal in Science, Technology, Engineering, Mathematics, Medicine (STEMM) and the Marles Medal in Humanities, Arts and Social Sciences (HASS) (collectively 'The Marles Medal') was established in 2020 to complement the Woodward Medal for research excellence (est. 2001), and named in honour of Ms Fay Marles AM, an alumna and first female Chancellor of the University of Melbourne. The Marles Medal recognises excellence in research impact, which may include an effect on, change or benefit to the economy, society, culture, public policy or services, health and wellbeing, the environment or quality of life beyond academia.
- 1.2 Up to two Medals are awarded annually to University of Melbourne employees in STEMM and HASS fields in recognition of the significant impact and demonstrable contribution their original research has made in the preceding ten years.
- 1.3 The award of the Marles Medal is overseen by Chancellery (Research and Enterprise) and administered by Research, Innovation and Commercialisation (RIC) in conjunction with Faculties. The Medals are awarded on the recommendation of two distinct selection committees (one HASS and one STEMM), which comprise the Chair (Deputy Vice-Chancellor Research, or delegate) and a minimum of four senior academics. The selection committees recommend the recipients of the Marles Medal to the Vice-Chancellor and Deputy Vice-Chancellor (Research) (DVCR) for their endorsement.
- 1.4 The physical Marles Medals are presented to awardees during a graduation ceremony. The cash prize of \$10,000 each for the STEMM and HASS Marles Medallists is provided by DVCR strategic funding.

2 ELIGIBILITY

- 2.1 Nominees must be members of staff of the University of Melbourne at the time of application.
- 2.2 Honorary staff whose primary academic affiliation is the University of Melbourne are eligible to apply if they satisfy all other Marles Medal eligibility criteria and their nomination relates to research impact occurring in the timeframe set out below. In the scenario of a dual nomination for co-authored works, the co-author may have an honorary appointment to the University.
- 2.3 For 2023 nominations, the demonstrated research impact must have occurred between 1 January 2013 and 31 December 2022. However, acknowledging the lead time to impact, the original research need not fall within this period.
- 2.4 Nominations for the Marles Medal must include the original research upon which the impact is based. Evidence of clinical trials and research translation will be considered as evidence in the pathway to impact but are insufficient on their own to sustain a nomination.
- 2.5 Evidence of the original research may take the form of publication via a book, a refereed journal article or a suite of related books, patents and/or articles published electronically or in hard copy, or other creative work published in an appropriate digital medium. Nominations may include up to but no more than, three items for review.
- 2.6 Nominations must articulate and demonstrate the impact of the original research beyond the academy, which may include an effect on, change or benefit to the economy, society, culture, public policy or

services, health and wellbeing, the environment, or quality of life beyond academia. Nominations should provide evidence of the impact, and show clear linkages between the original research, the impact, and the contribution of the nominee.

- 2.7 Where an individual is nominated and a publication is a multi-authored work, the nominee must explicitly clarify their individual contribution.
- 2.8 A person may not be nominated for both a Woodward Medal and a Marles Medal in the same year.

3. NOMINATION PROCESS

- 3.1 Members of staff must be nominated by a colleague ('internal nomination') and the nomination signed-off by the Dean of the nominee's Faculty or Head of School. The internal nomination must provide a statement about the nature of the original research, the pathway, extent and evidence of the impact and the impact of the specific contribution of the nominated individual. If the nominator is not an expert in the nominee's field, another expert may be identified to complete this statement.
- 3.2 The nomination should also include a supporting statement from an independent expert who is external to the University, such as a preminent researcher in the field or a publisher ('external nomination statement'). If there is no external expert available, this should be noted in the internal nomination statement and the selection committee will only rely on the internal nomination statement.
- 3.3 In the situation of research impact generated by a research team or through collaborative research, the same original research and impact can be nominated for the Marles Medal by multiple members of the team/collaborators. Each researcher should submit an individual nomination form that references the other researchers/collaborators. The nomination support letters can be the same and publication attachments must be the same. Each nominee must explicitly detail their individual contribution to the research, the publications/s, and research impact. If awarded the Medal, the award and prize will be shared equally across the team/collaboration members.
- 3.4 Nominations submitted will not be checked by RIC for completeness or eligibility prior to final lodgment; this is the responsibility of the applicant. Ineligible or incomplete nominations will be excluded and not considered by the Committees.
- 3.5 Nominations are to be submitted via the SmartyGrants portal. Digital access to the research work/s under consideration is preferred; nominees are encouraged to provide a digitised copy of publications if they can, or submit a final proof version of the publication via email. If a digital copy of the work is not available, the nominee should contact the RIC RDS team to discuss alternatives.

4. SELECTION CRITERIA

- 4.1 On the basis of the documentation provided, the selection committee will determine which nomination is considered to have made the most significant research impact in STEMM or HASS.

5. EVALUATION AND ASSESSMENT

- 5.1 Nominations are assessed by one of two selection committees depending on the nomination stream (i.e., STEMM or HASS). Both committees are appointed and chaired by a delegate of the DVCR.
- 5.2 In exceptional cases, selection committees may decide to share an award between nominees.

- 5.3 In determining the awards, preference will be given to nominees who have not previously been awarded a Marles or Woodward Medal.
- 5.4 As a reflection of the Marles Medal's significance and purpose within the University's recognition and reward system, the selection committee may give preference to demonstrated research impact based on original research undertaken at the University of Melbourne, and/or where the pathway to research impact substantially progressed while at the University of Melbourne.
- 5.5 If an appropriate awardee cannot be identified for one of the medals, the relevant selection committee may choose not to award a Marles Medal that year.
- 5.6 To avoid perceptions of conflict of interest, selection committee members should not also be nominators of Marles Medallist nominees under consideration in the same year.

6. KEY DATES

May 2023	Release of Guidelines and application portal.
7 July, 3pm	Final nominations due to RIC via SmartyGrants
August 2023	The selection committees meet and form recommendations on 2023 awardees.
September 2023	Outcomes announced, subject to institutional strategic communications. Winners will be individually notified prior to the wider release of results.

7. CONTACTS

Please direct any queries regarding eligibility and compliance to res-devschemes@unimelb.edu.au