



JAPAN SOCIETY FOR THE PROMOTION OF SCIENCE
日本学術振興会



Japan Society for the Promotion of Science (JSPS) Open Partnership Joint Research Projects Co-funding Scheme - Guidelines for Applicants

The University of Melbourne (UoM) is committed to growing research collaboration with Japanese institutions. The aim of this call for participation is to support the development of new collaborations with Japan through joint research projects, with the University contributing co-funding of up to \$25,000 for up to 10 [JSPS Open Partnership Joint Research Projects](#). The University's contribution will be made up of 1:1 contribution from Chancellery Research and Enterprise and the Faculty/School/Department of the UoM Principal Investigator (PI).

Scope of scheme

The aim of the [JSPS Open Partnership Joint Research Projects](#) program is to form sustained networks evolved from individual researcher exchanges including early career researchers.

The scheme is open to all fields of the humanities, social sciences and natural sciences.

As JSPS will only support activity of Japan-based researchers, the aim of the JSPS Open Partnership Joint Research Projects Co-funding Scheme is to support University of Melbourne participation in the JSPS Open Partnership Joint Research Projects. This support does not extend to JSPS Open Partnership Seminars, but UoM researchers may still participate and be listed as co-investigators on this scheme.

Proposals should include at least one Principal Investigator (PI) from UoM who wishes to establish a new, or develop an existing, collaboration with eligible Japanese colleagues. There is no limit to the number of academic staff members who can participate in proposals, with the involvement of Early Career Researchers (ECRs) and graduate researchers (PhD candidates) strongly encouraged.

Funding available

From JSPS

JSPS covers the following expenses of eligible researchers on the Japanese team at up to 2 million yen / year for 1-2 years for (further information in the JSPS funding guidelines):

- International travel*
- Domestic travel*
- Other expenses (Goods/consumable items, salaries/remunerations, printing, communication, etc.)

*The total international and domestic travel costs must be 50% or more of the amount of each fiscal year's project funding. JSPS does not support the expenses for overseas counterpart team.

From the University of Melbourne

The University's contribution of up to \$25,000 will be made up of a 1:1 contribution from Chancellery Research and Enterprise and the Faculty/School/Department of the UoM Principal Investigator (PI). **To access the University of Melbourne's co-contribution, the application submitted to JSPS must describe the extent of support from the University by referring to the Letter of Support that is:**

- **signed by the PI's Faculty/School/Department committing to funding at least 50% or \$12,500 of the requested University of Melbourne component (whichever is less);**
- **co-signed by the Pro Vice-Chancellor, Graduate and International Research committing to funding up to 50% of the remaining University of Melbourne component, or up to \$12,500 (whichever is less).**

The Letter of Support must include a budget for the University of Melbourne activity, in line with the below eligible costs.

The summary below outlines the eligible and ineligible costs to be included in the budget for the University of Melbourne component.

Eligible costs	Ineligible costs
<ul style="list-style-type: none">• Travel costs for the PIs and other UoM researchers named in the proposal, including graduate researchers. This includes flights, accommodation, and daily allowance.• Research costs of the UoM team, including consumables, for up to 30% of the requested costs.• Other costs for the UoM team associated with organising workshops and meetings.	<ul style="list-style-type: none">• Staff time or directly incurred staff, for example, Research Assistants.• Replacement research and/or teaching costs.• Scholarships, tuition fees and honoraria• Conference attendance• Equipment• Publication costs.

Funds from the University of Melbourne will be awarded to the UoM PI upon notification of success from JSPS to the Japanese PI. Funds not spent by the end of the funding period must be transferred back to UoM.

External collaborators (including academic researchers in Australia, or those working in non-academic contexts such as industry or government) are not eligible to receive funding from the University, but can be involved in the proposed research activity at their own expense.

Eligibility criteria

Each application must be led by at least one PI from an eligible Japanese research institution and at least one PI from Melbourne.

Japanese PIs

PIs at the Japanese partner institution must meet the eligibility requirements stipulated in the guidelines found on the [JSPS Open Partnership Joint Research Projects](#) website.

Melbourne PIs

Melbourne PIs must hold an appointment at the University of Melbourne that meets the following requirements, at the time of application, and for the duration of the award:

- Academic Level A6 or higher; and
- 0.5 FTE or higher.

Honorary and adjunct academic staff should seek a letter of support directly from their primary employer committing funding to support their participation in the [JSPS Open Partnership Joint Research Projects](#) using the provided approval form in the "Support documents" section on the call website.

Melbourne PIs must not have outstanding Progress Reports or Final Reports from any other University of Melbourne Researcher Development Scheme.

Evaluation of projects at JSPS

JSPS is responsible for implementing the merit-based review and selection process. Please refer to the JSPS funding guidelines for further information on the evaluation criteria.

Results and Payment

The offer of award must be accepted in writing by completing and returning a Research Grant Acceptance Form to Research, Innovation and Commercialisation at the University of Melbourne. Awardees will be responsible for managing project funds and for facilitating the sharing of funds with team members where required. Upon submitting complete award agreement documents, successful applicants will receive the funds within one month.

Reporting and Publications

Successful PIs will be required to submit a report within one month of the formal completion date of the project. This report needs to outline the activities undertaken, grant expenditure breakdown, opportunities that have been identified, and future planned actions for the research program. PIs may be requested to complete a relevant survey by the University.

Any publications (e.g. abstracts, articles) or dissemination of research (e.g. public presentations) arising from activities supported by this scheme should acknowledge financial assistance received from the University of Melbourne. Copies of the publications and/or information about the presentations should be included in the above report or notification provided to Research, Innovation and Commercialisation (RIC) at the University of Melbourne.

The title for acknowledgment is “The University of Melbourne - JSPS Open Partnership Joint Research Projects.”

Change of Investigator

If circumstances change at the University of Melbourne – for example, the PI or a team member leaves the project – awardees must provide notification to Research Innovation and Commercialisation (RIC) at UoM. All changes must be approved in writing.

Call Timeline

Call opens	June 2023
Application deadline*	5 September 2023 3pm (Melbourne time)/5pm (Japan time)
Outcomes released	January 2023

Start date of awards	1 April 2024 - 31 March 2025
Funding period end date	Funding for the Scheme will be awarded for a period of one year only post date of award

*Please note that Japan-based applicants' affiliated institutions may set earlier deadlines than the date provided by JSPS in their guidelines. University of Melbourne PIs are advised to check the timelines set internally by their partners' (Japan-based PIs) institution with their partner PIs as soon as possible.

Application process

The application must be submitted to JSPS by the Japanese PI. JSPS receives applications via its online application system, as detailed in the guidelines.

In order to access the University of Melbourne's co-contribution, the application submitted to JSPS must describe the extent of support from the University by referring to the Letter of Support that is co-signed by the UoM PI's Faculty/ School/ Department and Chancellery Research and Enterprise (as detailed under "Funding available").

Contacts

Melbourne PIs (to secure co-signing from the PVC, Graduate and International Research)

The Researcher Development Schemes team
 Research, Innovation & Commercialisation
 The University of Melbourne
 Email: res-devschemes@unimelb.edu.au

Japanese PIs

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