

# University of Melbourne

## 2024 Dyason Fellowships Funding Guidelines

### Background and Purpose

Edward Clarence Evelyn Dyason was a notable humanist, philanthropist and engineer in the city of Melbourne who in 1947 bequeathed the University half of his residuary estate for the advancement of education. The Edward Clarence Dyason Fund was established to provide the Dyason Fellowships. These are travel fellowships awarded by the University Council on the recommendation of the Dyason Fellowships Committee.

Dyason Fellowships fund University staff to undertake or host a short-term international visit that fosters significant and lasting research collaborations with leading international university and non-university partners. Fellowships are awarded to foster collaborative projects, across all disciplines, that lead to joint research outputs<sup>1</sup>. Interdisciplinary proposals are also strongly encouraged.

Fellowship recipients are considered ambassadors of the University. Fellowship activities should align with the University's aspiration to be recognised as a leader on matters of national and global importance, through outstanding research and scholarship and a commitment to collaboration. Applicants are encouraged to align their projects with the University's [Advancing Melbourne 2030](#) strategy.

### Funding Priorities

The Dyason Fellowship Committee will observe the following funding priorities when deciding awards.

- One third of fellowships each round is reserved for applications from the Humanities, Arts and Social Sciences.
- Preference will be given to applications from early career researchers (ECRs). ECRs are defined as researchers who have received their PhD within the last five years or have an eligible commensurate career interruption.
- Where applications are of equal merit, preference will be given to proposals that have the potential to strengthen the relationship with international research partners.<sup>2</sup>

### Funding

The standard award is up to \$8,000, although in exceptional circumstances additional funding may be awarded if the request can be justified (e.g. medical condition, number of participants, nature of activity or length of fellowship). In circumstances where the justification for additional funding is deemed satisfactory, total funding will not exceed \$10,000. Fellowships can be used as a contribution towards the total cost of a larger activity.

Eligible expenses include:

- International economy airfares
- Accommodation
- Venue and associated equipment hire for workshops and events
- Other ancillary costs related to the visit

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<sup>1</sup> Inclusive of non-traditional research outputs (NTROs)

<sup>2</sup> as defined as either a [University-wide strategic research partner](#) or an Institute-/Faculty-level research partner as defined within their Research Strategy, or a new partner of demonstrable value to the Faculty, subject to Faculty leadership approval.

Funds cannot be requested for direct research costs (such as PI salaries/research assistance, bench fees), retrospective activity (any costs incurred before the date of award) or conference attendance.

Funds must be expended within 18 months of award. Unspent funds are to be returned to the Dyason Trust. Dyason Fellowship recipients who leave the employment of the University of Melbourne must relinquish their award.

## Eligibility

- Applicants must hold an appointment at the University of Melbourne at Academic Level A (6) or higher with a minimum of 0.5 FTE for the duration of the award.
- Honorary and adjunct academic staff are not eligible to apply.
- Previous recipients of Dyason Fellowships may not reapply to the scheme for a period of two years after the round in which the initial fellowship was granted.
- ECRs are encouraged to ask a mentor to review their application before submission.

## Assessment

Applications will be assessed against the following weighted criteria. Applications that are incomplete, exceed the word limit or do not comply with the guidelines will not be considered.

- Capacity to foster significant and lasting collaboration with a leading international partner institution that leads to joint research outputs<sup>1</sup>, projects, funding applications, publications, and other forms of [research impact](#) (40%).
- Demonstrated capability of the international collaborator(s) to contribute to the proposed research (30%).
- Alignment to the University's aspirations, as outlined in the Discovery chapter of [Advancing Melbourne 2030](#) (20%).
- Track record of the applicant (10%).

## Key Dates

Call opens	Monday 15 January 2024
Application deadline	Friday 8 March 2024, 3.00 pm
Outcomes released <sup>1</sup>	Mid May 2024
Projects commence	1 July 2024 (Funds must be expended within 18 months of award)

## Application Process

The guidelines and supporting documentation can be found on the [scheme website](#). The application form is to be completed and submitted via the University's [SmartyGrants](#) platform. To submit your application:

- Complete the application form and upload supporting documentation in [SmartyGrants](#) and submit. You will be automatically sent a generated PDF of the final application.
- Applicants will need to include a letter of support from their Collaborator Institution which outline the support that will be offered.

- Submit the PDF file via the Themis Grants Submission workbench for Head of Department approval and email the Themis Submission number to [res-devschemes@unimelb.edu.au](mailto:res-devschemes@unimelb.edu.au).

## Financial and Reporting Obligations

A final report is due six weeks after the project end date. This final report must address the objectives stated in the original proposal and include a summary of all activities, including any variations. Although fellowship outputs may take some time to achieve, the report should indicate when outputs (joint publications, projects, funding applications, etc.) are expected. A faculty financial report must be submitted along with the final report to show all funds have been expended. Researchers who do not submit a final report will not be eligible for future internal funding at the University of Melbourne.

## Further Information

Send enquiries to Researcher Development Schemes at [res-devschemes@unimelb.edu.au](mailto:res-devschemes@unimelb.edu.au)

## Privacy Policy

Applicant information will be made available to the Dyason Fellowship Committee, the Committee Secretariat Officer, administrative staff and (where necessary) professional advisers in order to assess candidates. The University of Melbourne has a comprehensive [Privacy Policy](#) that covers issues related to the responsible use and management of personal information. You are entitled to access personal information held by the University of Melbourne under freedom of information laws as explained on the [University Governance website](#).